# Epic TIP SHEET

## Holding Medications

Medications prescribed for an inpatient sometimes need to be held temporarily.

#### 🧭 Holding Specific Doses

To hold specific doses (e.g. holding anticoagulants on the day of surgery), use the following workflow:

1. Go to the MAR find and click on the dose you need to hold.

			Saturday 28	February 2015			
01:00	02:00	03:00	04:00	05:00	06:00	07:00	00:00
clopidogrel tablet 75 mg :	Dose 75 mg:Oral: Daily						0 R
							08:00 Due
lisinopril tablet 2.5 mg : D	ose 2.5 mg:Oral: Daily						😝   R <sub>×</sub>
							08:00 Due

You may see an alert informing you that you are documenting against a future administration – click "Yes" to continue.

2. Select the "Hold" action as in the administration warning window, and Accept.

Admin	dministration Warning							
F	atie	nt was not scann	ed					
		Scan patient barcode now or Select the MAR action and a	an override reason if required.					
		Action:	Hold	V				
				Accept	<u>C</u> ancel			

3. Select a reason for holding this dose (this is required). You can also enter a comment. Click Accept at the bottom of the screen.

Medication				
X clopidogrel tablet 75 mg : Dose 75	mg : Oral : Daily			R <sub>×</sub>
Frequency:	Daily	Action: Hold	Date:         Time:           28/02/2015         08:00	Comment: Day of surgery
Route: Order Dose: Admin Amount: Order Start Time:	Oral 75 mg 1 tablet (1 × 75 mg tablet) 25/02/15 at 08:00	Reactor: Contraindicated or allergy	Site:	
Next Actions           28/02         01/03         02/03           08:00         08:00         08:00		Dose: 75 mg		

4. Verify – the dose is marked as "Hold" on the MAR. You can hover over it with your mouse to view the reason and comment you have entered.

			Saturday 28	February 2015			
01:00	02:00	03:00	04:00	05:00	06:00	07:00	00.00
clopidogrel tablet 75 mg :	Dose 75 mg:Oral: Daily					(	🕖   R <sub>x</sub>
			Click to document				08:00 Hold 🕒
lisinopril tablet 2.5 mg : Do	ose 2.5 mg: Oral: Daily						😝   R <sub>x</sub>
							(08:00 Due)

5. To hold more than one dose – follow this workflow for each dose that should be held.

Continued on next page.

### Holding Medication Until Further Review

To hold a medication until further review (e.g. holding Furosemide while a patient is dehydrated) use the following workflow:

1. Find the medication on the MAR, and on the current time slot:



2. Select an action of "Doctor Medication Hold" in the administration warning window, and Accept.

Administr	Administration Warning							
Pat	tient was not s	canned						
-	Scan patient barcoo or Select the MAR acti Action:	le now on and an override reason if required. Doctor Medication Hold	×					
			Accept <u>C</u> ancel					

3. Select a reason for holding this dose (this is required). You can also enter a comment. Click Accept at the bottom of the screen.

Medication				
🗙 furosemide tablet 40 mg : Dos	se 40 mg:Oral:Every morning			R <sub>×</sub>
Frequency:           Route:           Order Dose:           Admin Amount           Order Start Time:           Next Actions           28/02         01/03           08:00         08:00	Every morning Oral 40 mg 1 tablet (1 × 40 mg tablet) 25/02/15 at 08:00	Action: Doctor Medication Hold Reason: Contraindicated or allergy Route: Oral Dose: mg	Date:         Time:           27/02/2015         14:20           Site:	Comment: Hold while the patient is dehydrated

4. Verify: a new action of "Dr Med Hold" appears on the MAR (You can hover over it with your mouse to view the reason and comment you have entered) and the colour of the row is green.

				Friday 27 F	ebruary 2015			
	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00
	clopidogrel tablet 75 mg :	Dose 75 mg:Oral:Daily						🥥   R <sub>x</sub>
	furosemide tablet 40 mg :	Dose 40 mg : Oral : Every morni	ng					🥹   R <sub>x</sub>
					14:15 Dr Med Hold 🗎			
-	lisinopril tablet 2.5 mg · Do	se 2.5 m.a. : Oral. : Daily			1			B
	nanopin abiet 2.5 mg . De	Stephen Start Start						• - ×

5. The medication will appear in the active orders report and will be marked as "MAR Hold" (which indicates that the medical team should review the need for restarting treatment).

Scheduled		
clopidogre1 tablet 75 mg	Modify	Discontinue 💼
75 mg, Oral, Daily, First dose on Wed 25/2/15 at 08:00		
[MAR Hold] furosemide tablet 40 mg	Modify	Discontinue 📋
40 mg, Oral, Every morning, First dose on Wed 25/2/15 at 08:00		

The medication will also appear on the "Current Meds" summary report, the row will be grey and missed doses will be purple:

Summary							? Resize
🗁 🛃   🖓   📓 Overview 📄 Index 📄 Labs 📄 Rad 📄 Micro 📄 Me	ds History 📔 Current Meds	🛛 📳 Springboard Rep	oort 🔋 Nursing Ad	m Summary More 🗸	Report:	Current Meds	P 15 🕯
DOCTOR, Marhold #3007312 (CSN:97351) (76 y.o. M) (Adm: 05/02/15) A3 WARD-A3 Day Room-Day Room							
Only active medications are shown.							
Scheduled Mede Sorted by Name for DOCTOP, Marbold as of 27/02/15 14:2	7						
-] Legend:							
Medication	27/02/15	28/02/15	01/03/15	02/03/15	03/03/15	04/03/15	05/03/15
clopidogrel tablet 75 mg		08:00	08:00	08:00			
Dose: 75 mg Freq: Daily Route: Oral							
Start: 25/02/15 08:00							
furosemide tablet 40 mg	14:20 [C]	08:00	08:00	08:00			
Dose: 40 mg Freq: Every morning Route: Oral							
Start: 25/02/15 08:00		Automatically Held					
		28/02 08:00					
		and the second se					



To restart treatment:

1. Find the medication on the MAR and click in the appropriate time slot (after the last dose you would like to be held).

				Saturday 28	February 2015			
-14	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00
	clopidogrel tablet 75 mg :	Dose 75 mg:Oral: Daily						🕒   P <sub>x</sub> -
							08:00 Hold 🖹	
	furosemide tablet 40 mg :	Dose 40 mg : Oral : Every morni	ng					Px
							08:00 Auto Held	
-	lisinonsil tablet 2.5 mg - Dr	so 2.5 mg : Oral : Daily						0 B
	inshippin tablet 2.5 mg . Do	sez.5 mg . Orar . Dany					()	• · · ×
							08:00 Due	

You may see an alert informing you that you are documenting against a future administration – click "Yes" to continue.

2. Select an action of "Doctor Medication Unhold" in the administration warning window, and Accept.

Admini	stratio	n Warning		
P	atie	nt was not scanne	ed	
	-	Scan patient barcode now or Select the MAR action and a Action:	n override reason if required. Doctor Medication Unhold	
				Accept <u>C</u> ancel

You will see an alert informing you that the medication is marked as "MAR Hold" – click "Yes" to continue.

3. Select a reason for un-holding this dose (this is required). You can also enter a comment. Click Accept at the bottom of the screen.

Medication			
💥 furosemide tablet 40 mg : Dose 40 mg : Oral : Everymornin	ng		R <sub>×</sub>
0	Action:	Date: Time:	Comment:
Frequency: Every morning	Boctor Medication Unnoid	27/02/2015 📃 22:00 🕓	Enter Comment
Route: Oral	Reason:		
Order Dose: 40 mg	Unhold - restarting treatm 🔎		
Admin Amount: 1 tablet (1 × 40 mg table	et) Route:	Site:	
Order Start Time: 25/02/15 at 08:00	Oral	Q.	
Recent Actions Next Actions	Dener		
27/02 28/02 01/03 02/03	Dose.		
14:20 08:00 08:00 08:00	ing		

4. Verify: there is a new action of "Dr Unhold" on the MAR, the row is no longer marked as green. Future doses appear marked as "Due".

◀	Saturday 28 February 2015							
	02:00	03:00	04:00	05:00	06:00	07:00	08:00	
	clopidogrel tablet 75 mg : Dose 75 mg : Oral : Daily							
							08:00 Hold 🗎	
	furosemide tablet 40 mg : Dose 40 mg : Oral : Every morning							
				05:00 Dr Unhold			08:00 Due	1

The medication will not be marked as "MAR Hold" on the active orders and current meds reports.

#### Unreconciled Medications on MAR Hold

When a patient is transferred between levels of care (for example, ICU to a ward), or from the theatre, medication reconciliation is required. Unreconciled medications will be marked as "MAR Hold" on the MAR – hovering over the MAR Hold indicator will display this information:

	Friday 13 March 2015								
1	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	L.
	bisoprolol tablet 1.25 mg : Dose 1.25 mg : Oral : Daily							- <mark>4</mark>	
					14:30 MAR Hold	MAR Hold at 13/03/15 1	4:30		
						Reason: Documented By: Automa	atic TRANSFER PROVID	ER	
	furosemide tablet 40 mg : Dose 40 mg : Oral : Everymorning Documented Location: Intensive Care Unit (Level 3) This administration is read-only because the MAR is							el 3) MAR is read-only	•
					14:30 MAR Hold				

If the patient has medications which are marked as MAR Hold due to lack of reconciliation on transfer, the following BPA will display when the patient's chart is opened:



#### Follow the link to review and reconcile orders:

▽ Unreviewed Medication on MAR Hold           Apply to Group ♥					
[MAR Hold] bisoprolol tablet 1.25 mg 1.25 mg, Oral, Daily, First dose on Thu 12/2/15 at 11:45	Continue Discontinue Modify				
[MAR Hold] furosemide tablet 40 mg 40 mg, Oral, Every morning, First dose on Thu 12/2/15 at 11:45	Continue Discontinue Modify 📋				
[MAR Hold] paracetamol tablet 1 g 1 g, Oral, 4 times daily, First dose on Thu 12/2/15 at 12:00	Continue Discontinue Modify				